

**APPENDIX 2**

**OFFICER DECISION RECORD 2 FORM**

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

**Decision Reference No: AHWB.031.2019 In House Day Services**

**In house Day Services:-**

- 1). Stainforth Smile Changing Area.**
- 2). Eden Lodge 24/7 short break fire escape.**

**BOX 1.**

**DIRECTORATE: AHWB**

**DATE: 13/05/2019**

**Contact Name: Debra Smith**

**Tel. No.:01302 735349**

**Subject Matter: Capital bid/community investment fund**

- 1). To create a changing area in Stainforth Youth and SMILE building for people who have personal care needs living in Stainforth and surrounding areas.**
- 2). To install a fire escape to Eden Lodge (a provision for people who have learning and physical disabilities to access 24/7 short break services) in order to meet Fire Safety Regulations and Health and Safety requirements**

## **BOX 2**

### **DECISION TAKEN**

**To agree Capital funding as follows:-**

- 1). Estimated cost of £16k** to provide a changing area at Stainforth youth building for people who have complex personal care needs in the East area of Doncaster.
- 2). Estimated cost of £40k** to install a fire escape in order to be compliant with fire and safety regulations at Eden Lodge in order for Doncaster people who have Learning Disability and/or physical disabilities to attend 24/7 short stay service at the provision.

Actual costs for both capital works will be determined on completion.

Stainforth Youth and SMILE building a Doncaster Council asset is wheelchair accessible, has one disabled toilet but lacks an area to support people who have personal care needs requiring equipment. The building comprises of a number of rooms a large main hall, a gym area, which is used by individuals who attend SMILE, youth services and community groups including a youth boxing club, community children's drama group. SMILE facilitate a number of community events per year to support the community to come together with the main aim to engage with people who may feel isolated.

The building lays itself to have a changing room built adjacent to the disabled toilet. A one off cost of Approx £16k to build a changing room within the existing building. SMILE services would monitor the area and ensure daily cleaning takes place. Community fund raising will be encouraged to secure funds to replace equipment and decorate when required.

**Capital Bid Application approx. Eden Lodge Fire escape £40k costings to be confirmed**

Eden Lodge 24/7 short stay for people who have learning & physical disabilities requires a fire escape to meet fire and safety regulations. The fire escape will allow people who have physical disabilities to be supported in the building.

## **BOX 3**

### **REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:**

- 1). To create a changing area in Stainforth Youth and SMILE building for people who have personal care needs living in Stainforth and surrounding areas.**

Stainforth and surrounding areas do not have facilities to provide specialist care needs. A changing area with equipment would support people with complex needs in the East area to access facilities in their local community.

On a weekly bases 52 adults who have learning disabilities and older people living with dementia, living in the local area access Doncaster Council's Smile Day Service at Stainforth Youth building. Community groups access the hall and gym areas evenings and weekends. Sports sessions are held for disabled people during the week.

There are 11 people who live locally to Stainforth who travel 9 to 15 miles on in-house transport, to attend day services that have changing facilities. We are aware people's personal care needs are changing. If local personal care facilities are not available it will result in more people having to travel out of their community for support' or they may stay at home and this could have a negative impact on their health and wellbeing and they may experience loneliness and social isolation.

The proposal to create a changing area would:-

- Provide local changing facilities for individuals with complex needs.
- Increase people engaging in community activities that can support those who have personal care requirements
- Improve health and wellbeing of individuals in the Stainforth and surrounding areas
- Support people to remain in their own home longer
- Increase community networking and development
- Increase the use and footfall of the building.
- Increase revenue opportunities, supporting fund raising activities.
- Reduce travel times on transport.
- Reduce transport costs.

**2). Estimated cost of £40k to install a fire escape in order to be compliant with fire and safety regulations at Eden Lodge in order for Doncaster people who have a Learning Disability and/or physical disabilities to attend 24/7 short stay service at the provision.**

### **Eden Lodge**

A lift has been agreed to be installed supporting the 24/7 short stay service to meet the needs of people who have learning/physical disabilities. Fire regulations are insisting a fire escape is installed to ensure the delivery of safe services. Presently there are 144 Doncaster people accessing the 24/7 short stay services. People's support needs are increasing, requiring facilities for people with a learning/physical disability to stay so their families can have a break. There are limited options in Doncaster, resulting in people having to seek out services out of the area, which are often more expensive. Fundamentally there is a need to ensure the Council is compliant with legal regulations.

- There is no available alternative accessible accommodation in either of the areas/services to meet the needs of adults with more complex needs.

**BOX 4  
BACKGROUND PAPERS**

/NO (If YES please list and submit copies with this form)

**BOX 5  
INFORMATION NOT FOR PUBLICATION:**

In accordance with the Freedom of Information Act 2000, it is in the Public's interests for this decision to be published in full, redacting only the signatures.

Name: Gillian Parker Signature: by email Date 15/05/2019

Signature of FOI Lead Officer for service area where ODR originates

**BOX 6  
AUTHORISATION: Debbie John-Lewis**

Signed:  \_ Date: 16/05/2019

Assistant Director of Communities \_

Does this decision require authorisation by the Chief Financial Officer or other Officer?

/NO

If yes please authorise below:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Director/Assistant Director of \_\_\_\_\_

**Consultation with Relevant Member(s)**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Designation \_\_\_\_\_

(e.g. Mayor, Cabinet Member or Committee Chair)

**Declaration of Interest YES/NO**

**If YES please give details below:**

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION**

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at [Democratic.Services@doncaster.gov.uk](mailto:Democratic.Services@doncaster.gov.uk) who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.